

FOURTH DELHI FINANCE COMMISSION
Fourth FLOOR, B-WING, VIKAS BHAWAN-II
UPPER BELA ROAD, NEAR METCALF HOUSE,
DELHI- 110054

NOTICE INVITING TENDER

The Fourth Delhi Finance Commission, within its Terms of Reference, proposes to commission a study by subject matter experts to assess performance of Municipal Corporation of Chandigarh (MCC) in the background of the requirements of Chapter IXA of the Constitution of India and the municipal functions listed in the Twelfth Schedule thereof and statutes regulating, enabling or restricting the work of aforesaid corporation.

Organizations/ Professionals/consultants (including retired government/ municipal officers who have dealt with municipal functions for 10 years or so) and are willing to provide their services to this commission are requested to apply to the Member Secretary, Fourth Delhi Finance Commission for being considered for assignment of a study, giving their past experience in handling the type of work involved with a financial outlay required for completing the study in a time bound manner.

The proposal should contain the methodology as well as the financial outlay required for the study. The study will have to be completed in three months from the date of the award of the study.

The Terms of Reference for the proposed study can be obtained from the office of Fourth Delhi Finance Commission and can also be seen at

<http://etenders.chd.nic.in/nicgep/app>

or

<http://govtprocurement.delhi.gov.in/nicgep/app>

Decision on the bids shall be taken following the Combined Quality-cum-Cost Based System prescribed in para 3.12 of the Manual of Policies and Procedure of Employment of Consultants issued by the Government of India Planning Commission.

The last date of receiving the bids is 01.01.2013 upto 12:00 noon. The Tenders will be opened at 4:00 P.M. the same day i.e. 01.01.2013.

Sd/
(K.S.WAHI)
Member Secretary,
Fourth Delhi Finance Commission

Terms of Reference

Subject: Proposal to award study of the measures, if any, needed to strengthen the working of District Planning Committee(s) constituted u/s 41F of the "Punjab Municipal Corporation Law (Extension to Chandigarh) Act, 1994".

1. Introduction :

The Constitution (Seventy Fourth Amendment) Act, 1992 got commenced with effect from 1st June 1993. The Fourth Delhi Finance Commission constituted under section 107 A of the Delhi Municipal Corporation Act, 1957; by virtue of the provisions contained in section 84-A of the "Punjab Municipal Corporation Law (Extension to Chandigarh) Act, 1994" has to discharge the duties of the state finance commission required to be established under article 243Y of the Constitution of India.

The Fourth Delhi Finance Commission has to look at the current statutory endowments of the Municipal Corporation of Chandigarh in respect of its powers, authorities and responsibilities and state of its financial health before making any recommendation to the Administrator of the Union Territory of Chandigarh in regard to the Terms of Reference of this Commission. The Administrator of the Union Territory of Chandigarh has specifically asked this commission to make specific recommendations regarding the measures that are required to either improve financial position of the corporation or to strengthen the working of District Planning Committees constituted under section 41F of the "Punjab Municipal Corporation Law (Extension to Chandigarh) Act, 1994"

2. TASKS

- A. To study working of "District Planning Committee" in the Union Territory of Chandigarh and to bring out the extent to which its interventions have helped the Union Territory of Chandigarh in preparing spatial and sectoral development plans with relevance to municipal services befitting a modern city;
- B. Whether the "District Planning Committee" in the Union Territory of Chandigarh is able to sort out matters of common interests between Panchayats of Chandigarh

and the Municipal Corporation of Chandigarh in respect of spatial planning, sharing of water and other physical and natural resources, the integrated development of infrastructure and environment conservation;

- C. List out area or areas which in the opinion of the consultants need to be strengthened or corrected;
- D. To propose specific measures that need to be enforced or placed in position to strengthen the District Planning Committee(s).

3. Methodology

The consultant will need to identify the stakeholders and ascertain their views on the current state of affairs either through surveys or by holding discussions

Examine the manner in which "District Planning Committee" is being used by the Union Territory Administration in preparation of development plans for the Union Territory of Chandigarh as a whole and the process and procedure currently being observed by "District Planning Committee" in making projections for spatial planning, sharing of water and other physical and natural resources, the integrated development of infrastructure and environment conservation.

Compare the working of the "District Planning Committee" in Union Territory of Chandigarh with those in other states; and

Listing of issues in the process of preparing and implementing the development plans for the Union Territory of Chandigarh.

4. Deliverables

The consultant shall draw tentative conclusions on the basis of studies following standard analytical practices and share tentative conclusions with major stakeholders particularly the officers of the Municipal Corporation of Chandigarh and the Union Territory of Chandigarh.

This commission reserves a right to alter the Terms of Reference of this study. However, the changes proposed and the cost/time implications would be negotiated with consultant

The reports will include an executive summary or abstract. The consultant will submit one hard copy and one soft copy (Word Software).

5. Schedule

The study shall be completed within three months from date of the award of the study.

SECTION 41F of the "Punjab Municipal Corporation Law (Extension to Chandigarh) Act, 1994".

- 41F. Constitution of District Planning Committees:- (1) There shall be constituted in the district, a District Planning Committee to consolidate the plans prepared by the Corporation and the Panchayats in the District, and to prepare a draft development plan for the district as a whole.
- (2) The manner in which the seats in the District Planning Committee constituted under sub-section (1) shall be filled, the functions which may be assigned to such Committee and the manner in which the Chairperson of such committee shall be chosen, shall be as prescribed by the Government, subject, however, to the provisions of article 243ZD of the Constitution.
- (3) In preparing the draft development plan of the district, the District Planning Committee shall have regard to:
- (i) the matter of common interest between the Panchayats and Municipalities in the district including spatial planning, sharing of water and other physical and natural resources, the integrated development of infrastructure and environment conservation; and
 - (ii) the extent and type of available resources whether financial or otherwise.
- (4) While preparing the draft development plan of the district, the District Planning Committee shall consult such institutions and organizations as the Government may, by order, specify.
- (5) The Chairperson of District Planning Committee shall forward the draft development plan as recommended by such Committee to the Government.
- (6) Any matter relating to a Committee constituted under section 41A or this section, not expressly provided in this Act, the same may be provided in the rules made in this behalf."