

NOTICE INVITING TENDER FOR UNDERTAKING STUDIES FOR THE 5TH DELHI FINANCE COMMISSION

No.F.1(10)/5th DFC/2016/435 dated 07.10.2016

PRE-BID QUERIES AND CLARIFICATIONS

S.No.	Section	Detail	Query	Clarification
1.	Section 1, Heading 2 Introduction Clause 2.1	The Commission will select an institution/organization (the Consultant) in Accordance with the method of selection specified in the Part II Data Sheet.	Are private or limited companies also eligible to apply for bidding?	Yes.
2	Section 1, Heading 3 Eligibility of Clause 3.1	Eligibility of Association of consultants and Sub-Consultants	a) Total No. of JV/Consortium partner allowed? b) Criteria for evaluation of JV/Consortium for bidding?	a) No Number is prescribed as such. b) As given under Clause 3.2 of Heading 3, Section 1 of the Instructions to Consultants.
3	Section 5, Terms of Reference part I: Objective and Scope of Work Clause 4	Deliverables, Stages of deliverables, content of each deliverables.	Is the study entirely based on the secondary sources/data or primary surveys also needs to be carried out (particular for transport projects)?	As a general rule, no primary survey is expected. However, a consultant/organization may undertake primary surveys if it considers necessary.
4	Part 2, Instructions to Consultants and Data sheet Clause 10	a) Team Leader:1 (for 4 months and for intermittent consultation post submission of the Report to the Commission)	What is minimum qualification required of Team Leader for roads and Public Transport Projects?	The qualification of Team Leader has been described in Item 15 of the Data Sheet. Sub Clause (b) is now replaced as follows: "The Team Leader should have personally conducted research activity on similar themes in the recent past." This has been issued as a corrigendum by the DFC today.



		b) Research Assistant(s): (Dedicated for the project only, for 4 months)	What Qualification is required of Research Assistants for roads and Public Transport Projects? Total minimum number of Research assistant required for each project.	As stated in Sub Clause (d) of 15.4 of Data Sheet. This will be decided by the bidders for their respective proposals.
5	Part 2, Instructions to Consultants and Data sheet Clause 15 Evaluation Criteria: Simplified evaluation	Simplified Procedure for evaluation of Technical Proposals b). The Team Leader should be of the rank of an Assistant Professor (Lecturer) or higher.	Request a clarification on sub-clause b Is it necessary for team leader to be from public sector Minimum educational qualification required for Team Leader	It is not necessary for the Team Leader to be from public sector alone The qualification for the Team Leader would be as described in Item 15.4 of Date Sheet read with Clarification given at point 4 above.
6	2. Introduction 2.1	The Commission will select an institution/organization (the Consultant) in accordance with the method of selection specified in the Part II Data Sheet.	We are a consultancy company. We have sufficient experience in municipal finance. Can we apply?	Yes.
7	Data Sheet	a. The Team Leader should be of the rank of an Assistant Professor (Lecturer) or higher.	Being a consultancy company we may not be able to satisfy the qualification requirement. However, we can provide a research assistant with equivalent or better experience. Is this allowed?	Sub Clause (b) of Clause 15.4 of the Data Sheet in respect of qualification of the Team Leader has now been revised as per item No. 4 above.



8	Financial Proposal format		Whether travel, stay and other expenses need to be included in quote?	Non-salary component may be included in item 2 of Form Fin 2 of the Financial Bid. Other than that, there would be no item by item reimbursements.
9	Study number: 17 Analysis of the current arrangements for e-Governance, including e-Procurement	Team Leader: The Team Leader should have a minimum of 10 years of research experience, including in government finances and municipal administration	Should the qualification not be specific to e-governance expertise?	As stated in Clause 15.4 of the Data Sheet, the Team Leader is expected to have research experience relevant to the theme of study.
10			Is the bidder required to have any minimum financial turnover qualification?	No

